

## ONLINE SCHEDULING for the 2-33 for Louisville Soaring Club

1. go to: [http://www.faaflightschools.com/login.php?info=REG\\_ACTIVATE](http://www.faaflightschools.com/login.php?info=REG_ACTIVATE)  
or google faaflightschools schedule to find site.

2. On the top blue bar , select the register icon
3. Register as a pilot/ student/customer (even CFIs) write down your PW
4. You will get an activation email. Click on that and the select Louisville Soaring Club from the drop down menu.
5. Within 1 day you will be confirmed (more than likely sooner) and you can log on to schedule ~Call Gary Katz@ 502-5481077~ to expedite approval to the site~

Once you get approval, log on and:

6. Press on scheduling tab
7. Press on scheduling option
8. Select with the control tab down and hi-light all three resources  
Airplane N65849 CFI1 & CFI2.... This will allow your default scheduling view to see all three resources.
9. Log out and then log in again
10. Select New reservation
11. Enter your resource N65849 and then enter the time and date to start and stop
12. Then select the bottom tab "reserve this flight"
13. Instructors....If you are planning to be available as an instructor reserve CFI 1 or CFI 2 as a resource on the dates and times you will be available for instruction. This will allow students to see when an instructor is available.

### **proposed scheduling rules for the 2-33**

1. \*\*The 2-33 must be scheduled online for student instruction from 12-2. Maximum of 1 hour block.(Two scheduled students per day)
2. \*\*\*The Instructor will also schedule himself online from 12-2
3. Licensed club members may schedule the 2-33 after 2pm if they are expecting guests for rides. Otherwise 2-33 will be treated first come first serve.
4. You can schedule the 2-33 no earlier than Thursday at noon for weekend operations. (To prevent schedule hoarding)
5. Every member, student and licensed pilot alike can schedule 2-33 as far in advance as they want up to two times per year.  
This provision assures you have the glider available when Aunt Bee is coming to visit on July 16th etc.